

## Clapham cum Newby Parish Council

Dear Councillor

11<sup>th</sup> January 2024

You are summoned to attend the next meeting of Clapham cum Newby Parish Council, to be held on Wednesday 17<sup>th</sup> January 2024 at 7:30 in Clapham Village Hall.

The public and the press are invited and parishioners' participation will be taken at the start of the meeting and at other times at the Chairman's discretion. The time allowed may be restricted by the Chairman to 15 minutes.



Steven Culver (Parish Clerk)

### **AGENDA**

#### **1. To receive apologies**

#### **2. Code of Conduct and Disclosable Pecuniary Interests**

2.1 To receive any declarations of interest not already declared under the Council's code of Conduct or a members Register of Disclosable Pecuniary Interests

2.2 To receive, consider and decide upon any applications for dispensation

#### **3. To confirm the minutes of the meeting held on 13<sup>th</sup> December 2023 as a true and fair record**

#### **4. To receive updates on actions from previous meetings**

#### **5. To receive the Police Report**

#### **6. Highways, Streetlight, Road Signage and Boundary Markers**

##### **6.1 To receive requests and decide further action on**

##### **6.2 To receive updates and decide further action on outstanding issues**

i) Clapham Station now with Area 5 who are questioning why the works remain open

ii) Station Road – Still subject to extra drainage works – no date for completion provided.

#### **7. Byways Open to All Traffic Update**

#### **8. To receive information on the following ongoing issues and decide further action where necessary:**

##### **8.1 Parish Maintenance Matters**

i) To consider whether any work should be assigned to independent contractors

ii) Platinum Toll Bar Wood – Queen Elizabeth II Memorial.

iii) Goat Gap Bus Shelter Update

iv) Keasden Notice Board

8.2 The community emergency plan, community defibrillator training and other topics related to the emergency services

8.3 Neighbourhood Planning

8.4 Climate Emergency

#### **9. To consider and decide upon the following planning applications**

#### **10. To receive the following planning decisions / information**

i) 2022/24578/FUL, Former Goods Yard Adjacent To Railway Station, Clapham, Lancaster, LA2 8ES - **REFUSED**

ii) F106100-Works to protected trees 2 Clapdale Way (3 Rowan, 2 Silver Birch) - **YDNPA no Objection**

#### **11. Financial Matters**

11.1 To consider the following payments – No Payments Required

11.2 To note automated payments made since last meeting;

i) Standing Order for Clerk's December Salary

ii) Bank Charges December - £8

iii) DDs in favour of nPower *December Electricity* - £75.83

11.3 To receive the detailed bank statements as at 31<sup>st</sup> December 2023 of;

HSBC1 £5,683.40

HSBC2 £12,900.52

Petty Cash £10.00

11.4 To receive Bank reconciliations as at 31<sup>st</sup> December 2023

11.5 To consider a move to “online banking” given the closure of the Settle HSBC branch and in light of audit recommendation in 2023.

**12. To receive and consider actions and decisions to be taken**

12.1 To receive and respond to items of correspondence received prior to this meeting

i) Potential leasing of land to provide a tree nursery in Clapham village.

ii) Response to Local Government Settlement Consultation

iii) Purchase of Zoom Licence for community groups use.

iv) Mobile Telephone coverage in the village

v) Potential for “recycling” centre in village

12.2 To receive and respond to items of correspondence received too late for inclusion on this agenda

**13. To notify the Clerk of matters for inclusion on the agenda of the next meeting**

**14. Employment Matters - None**

**15. Parishioner Matters Arising** – Items not raised at start of the meeting but now relevant because of previous discussions.

**16. To confirm the date of the next meeting as 21<sup>st</sup> February 2024**