

Clapham cum Newby Parish Council

Wednesday 17th January 2024

MINUTES

PRESENT: Cllrs Colin Price, John Dawson, Ann Sheridan, Maria Farrer, Diane Elphinstone

In Attendance: Steven Culver (Parish Clerk and Responsible Financial Officer), 1 representative of the Clapham Sustainability Group and 1 member of the public

1. **To receive apologies:** Ann Stewart.

2. **Code of Conduct and Disclosable Pecuniary Interests**

2.1 Disclosable Pecuniary Interest (DPI) and other interests in relation to items on this Agenda. To be raised at the relevant point in the meeting.

2.2 Requests for dispensations in connection with items on this Agenda. None

3. **To confirm the minutes of the meeting held on 13th December 2023 as a true and fair record**

The Parish Council **RESOLVED** that the minutes of the meeting held on the 13th December 2023 should be approved and signed by Cllr Price as a true and accurate record.

4. **Action Point Review**

Meeting 20-Sep-23

- i) **Water Logging on Lawson Brow.** The Clerk to contact Network Rail stating that the road was moved with the building of the rail line and it is not believed possible that the water comes from the other side of the rail line (it would undermine the line) but is coming from the cutting further along the line. **ONGOING**
- ii) **Road Works on Station Road.** See agenda item 6.2. **COMPLETE**
- iii) **Churchyard Tree Trimming.** The Clerk to contact Martin Holroyd to obtain a quote for tree trimming in the closed churchyard **ONGOING** *Martin has been engaged to undertake the work.*
- xi) **A65 Underpass.** Cllr Dawson to look at the "tree" growing on the North side of the underpass to see what can be done **ONGOING.**

Meeting 18-Oct-23

- v) **Neighbourhood Plan.** Cllr Sheridan to forward electronic copies of backing documentation for the Neighbourhood plan to the Clerk for back up on the Laptop and the external hard-drive **ONGOING**
- viii) **Land opposite the New Inn.** The Clerk to write to the Owners of the New Inn rather than the landlord regarding the upkeep of the area in question.

Meeting 13-Dec-23

- i) **Drop on Reeby's Lane following Storm Desmond.** The Clerk to raise with Area 5 **COMPLETE**
- ii) **Cragg Lane BOAT.** The Clerk to contact Natural England to see if the site could be made an SSSI. **COMPLETE**
- iii) **Goat Gap Bus Shelter.** Cllr Dawson to see if David Clark could provide a "robust" quote. **COMPLETE**
- iv) **Goat Gap Bus Shelter.** Andrew Cockett has been approached to provide a quote for the work. **ONGOING**
- v) **Mobile Phone Connectivity.** Cllrs Sheridan & Elphinstone to explore ideas for obtaining satellite connectivity in advance of mobile handsets having this in 2025 **ONGOING.**
- vi) **Guildersbank Planning Application.** The Clerk to respond stating the Council is in favour of this sustainable development. **COMPLETE.**
- vii) **Tree Nursery.** The item to be brought back to the January Meeting. **COMPLETE**
- viii) **Flying Horseshoe Caravan Park Planning Application.** The Clerk to respond that the Council were in favour provided the work was undertaken by professional tree surgeons. **COMPLETE**

5. **To receive the Police Report**

7 Incidents had been reported between 10th December & 14th January.

2x Sudden Deaths

Horse loose Lathbutts to Radcliffe House

Lamb shot & skinned Cragg Lane to High Birks

Highway disruption – HGV stuck in ditch

Theft from Clapham Shop

Sheep loose on A65

6. Highways, Streetlight, Road Signage and Boundary Markers

6.1 To receive requests and decide further action on

The number of potholes on Keasden road (between Clapham Station & the crossroads) was raised as a cause for concern and it was **RESOLVED** that the Clerk would contact Area 5 to suggest the whole stretch of road be resurfaced.

Concern was raised regarding the £5m potential overspend on the Kex Gill road works. It was **RESOLVED** that the Clerk would draft a letter for distribution to all councillors regarding this and concern for the project management of the scheme.

6.2 To receive updates and decide further action on outstanding issues

- i) Works at Clapham Station. Area 5 are reviewing who the permit relates to and why it is still open.
- ii) Works on Station Road. These will be completed at the end of the week (weather permitting).

7. Byways Open to All Traffic Update (BOATs)

The Council had received notification that North Yorkshire had made the modification order to make Cragg Lane a Byway Open to All Traffic. The date for any representations or objections being 7th March 2024. The Council **RESOLVED**:

- i) The Clerk to Contact Beth Brown in order to understand the nature of objections that can be put forward to the current consultation (historic fact or general objections).
- ii) The Clerk to Contact Sarah Dorman at FOBAONB for their view on the situation and potential next steps.
- iii) Cllr Sheridan to pass the e'mail contact for Friends of Bowland to the Clerk who will then contact them for their views and potential next steps.
- iv) To look to obtain evidence that shows that the "road" was only open to individuals cutting peat on the Moor and not to all.

8. To receive information on the following ongoing issues and decide further action where necessary:

8.1 Parish Maintenance Matters

- i) To consider whether any work should be assigned to independent contractors
The quote had been received for the guttering work at St Matthew's Keasden and this remains as per the previous quotation. It had been suggested that it would be beneficial to undertake further work which would only incur an additional £150 in cost. It was **RESOLVED** that the Clerk would revert to FOBAONB to see if they would be prepared to increase their funding to 50% of £3,000.
- ii) Platinum Toll Bar Wood – The invoice is still awaited for the "Visitors Welcome" sign and Cllr Dawson advised he was still awaiting the stone to be placed such that the plaque could be affixed. It was **RESOLVED** that Cllr Dawson would see if there were any other contractors who could undertake the work.
- iii) Goat Gap Bus Shelter Update – *Cllr Dawson ADVISED that he had confirmed with David Clarke (Mops & Mitres) that he did not wish to give a robust quote but would undertake the work at a rate of £25 per hour + materials. The quote from Andrew Cockett in Ingleton is still awaited.*
- iv) Keasden Notice Board – The posts are rotten and it was **RESOLVED** that Cllr Price will recover the board and look to use some railway sleepers he has to be new posts to affix it to. The possibility of utilising some of the softer backing to assist with the posting of notices will also be investigated.

8.2 The community emergency plan, community defibrillator training and other topics related to the emergency services

Cllr Elphinstone **ADVISED** that the individual who looks after our Defibrillators whenever she is on holiday is currently on holiday and as such she is "repaying the favour" and looking after their Defibs at present.

8.3 Neighbourhood Planning

Cllr Sheridan **ADVISED** that the consultation period ended on 18th December and that at present nothing has been heard regarding the appointment of an examiner..

8.4 Climate Emergency

The sustainability group representative **ADVISED** their meeting was scheduled for the following evening and as such had no specific updates. It was noted that both the Sustainability group and the Council had received notification of a new Home Upgrade Grant (HUG2) that was being publicised as widely as possible.

The Clerk had posted on all notice boards and had asked for the poster to be included in the next newsletter and the sustainability group had passed copies to all members who were using all channels open to them.

It was mentioned that there had not been a lot of up-take for the thermal imaging camera and that this may be publicised in the newsletter and would link in with the HUG2 to hopefully boost usage.

9. To consider and decide upon the following planning applications None Received

10. To receive the following planning decisions / information

- i) 2022/24578/FUL, Former Goods Yard Adjacent To Railway Station, Clapham, Lancaster, LA2 8ES - **REFUSED**
- ii) F106100-Works to protected trees 2 Clapdale Way (3 Rowan, 2 Silver Birch) - **YDNPA no Objection**

11. Financial Matters

11.1 There were no payments requiring Council approval

11.2 The Council **NOTED** automated payments made since last meeting;

- i) Standing Order for Clerks December Salary
- ii) Bank Charges January - £8.
- iii) DD in favour of nPower *December Electricity* - £75.83

11.3 The Council **RECEIVED** the detailed bank statements as at 31st December 2023 of

HSBC1	£5,683.40
HSBC2	£12,900.52
Petty Cash	£10.00

11.4 The Council **RECEIVED** the Bank Reconciliations as at 31st December 2023

11.5 The Council **RESOLVED** that the Clerk should look to set the Council up with internet banking capability. Authority would continue as present (2 Councillors to authorise all payments) which the Clerk would then execute. The exception being payments to the Clerk where another Councillor would execute the transfer.

12. To receive and consider actions and decisions to be taken:

12.1 To receive and respond to items of correspondence received prior to the meeting

- i) Potential Leasing of Land to Provide a Tree Nursery in Clapham Village.
The Clerk **ADVISED** that discussions were continuing with YDMT and Ingleborough Estate as to the terms of the lease. The suggestions at present are either that YDMT act as a guarantor or that it set up a fund that the Council could access to cover any restitution costs at the end of the lease. The Council would prefer the guarantor route although there were still questions as to why the Council needs to be involved in the lease when all funding will come from YDMT. It was **RESOLVED** that the matter be brought back to the February meeting with a YDMT representative to confirm final.
- ii) The Council **RESOLVED** that the Clerk would use the proposed letter from the Rural Bulletin of 16th January and send this to Julian Smith regarding the Local Government Settlement Consultation that has already closed.
- iii) The Council had been approached by the Newsletter group to request funding for a zoom licence that could be used for various groups. The council **RESOLVED** that since a single user licence cost £129.95 p.a. (which could not potentially be shared across groups) and there were free options available that this was not something it wished to finance.
- iv) The review into potential satellite phone coverage for the village is still being pursued and will be brought back to the next meeting
- v) The Council discussed the proposal for creating a garden waste recycling facility in the village. It was **RESOLVED** that this was not something that will be pursued since the requirement to transport this waste out of the village somewhat negated any benefits from collecting it in the first place. The Council also wanted to express their thanks to Simon Coulthard who had removed the grab bags of leaves that had been collected from the ginnel between riverside and Cross Haw Lane.

12.2 To receive and respond to items of correspondence received too late for inclusion on the agenda.

- i) The Potential Sale of Ingleborough Hall by Bradford Council. The Council **RESOLVED** that the Clerk should respond to the consultation using the information provided in e-mail by Chris Hart earlier in the week and to stress the importance of links between urban and rural communities that the facility helps create.

- ii) Cllr Dawson advised the Council that Bill Hartley was looking to reduce his workload and as such would not be able to continue to cut the grass in Clapham Churchyard. It was **RESOLVED** that the Clerk should look to obtain numerous quotes to take over the work and that the councillors would provide any relevant contact details. It was also **RESOLVED** that the Clerk send Bill a letter of thanks for his many years of service.
- iii) The Cragg Lane modification order received had been discussed under agenda item 7 and there was nothing further to add.

13. To notify the Clerk of matters for inclusion on the agenda of the next meeting – No items raised

14. Employment Matters – None.

15. Parishioner Matters Arising

- i) Given the current weather conditions it was **RESOLVED** that the Clerk should contact North Yorkshire Council requesting that a review of the roads that are currently gritted / provided a grit bin are reviewed.

16. To confirm the dates for the next meeting as: Wednesday 21st February

FOBAONB	Forest of Bowland Area of Outstanding Natural Beauty
YDMT	Yorkshire Dales Millenium Trust
YNDPA	Yorkshire Dales National Park Authority