

Clapham cum Newby Parish Council

Dear Councillor

15th February 2024

You are summoned to attend the next meeting of Clapham cum Newby Parish Council, to be held on Wednesday 21st February 2024 at 7:30 in Clapham Village Hall.

The public and the press are invited and parishioners' participation will be taken at the start of the meeting and at other times at the Chairman's discretion. The time allowed may be restricted by the Chairman to 15 minutes.



Steven Culver (Parish Clerk)

AGENDA

- 1. To receive apologies**
- 2. Code of Conduct and Disclosable Pecuniary Interests**
 - 2.1 To receive any declarations of interest not already declared under the Council's code of Conduct or a members Register of Disclosable Pecuniary Interests
 - 2.2 To receive, consider and decide upon any applications for dispensation
- 3. Clapham Community Tree Nursery**
- 4. To confirm the minutes of the meeting held on 17th January 2024 as a true and fair record**
- 5. To receive updates on actions from previous meetings**
- 6. To receive the Police Report**
- 7. Highways, Streetlight, Road Signage and Boundary Markers**
 - 7.1 To receive requests and decide further action on**
 - 7.2 To receive updates and decide further action on outstanding issues**
 - i) Clapham Station Roadworks
 - ii) Station Road
- 8. Byways Open to All Traffic Update**
- 9. To receive information on the following ongoing issues and decide further action where necessary:**
 - 9.1 Parish Maintenance Matters
 - i) To consider whether any work should be assigned to independent contractors
 - ii) Platinum Toll Bar Wood – Queen Elizabeth II Memorial.
 - iii) Goat Gap Bus Shelter Update
 - iv) Keasden Notice Board
 - v) Clapham Churchyard mowing quotations
 - 9.2 The community emergency plan, community defibrillator training and other topics related to the emergency services
 - 9.3 Neighbourhood Planning
 - 9.4 Climate Emergency
- 10. To consider and decide upon the following planning applications**
 - i) C/18/42B - Riverside View, Riverside, Clapham - conversion and alteration of garage to provide additional living accommodation ancillary to the main dwelling and siting of shepherd's hut to form a home office
- 11. To receive the following planning decisions / information (applications now beyond date for comment)**
 - i) ZA24/25654/HH - Hill View, Cross Haw Lane, Clapham - Demolition of existing rear conservatory and outbuilding and construct new single storey rear extension together with porch to front entrance.
 - ii) ZA24/25650/FUL - Land Adjacent to Brock A Bank, Keasden - Creation of new field access
 - iii) ZA24/25613/LBC - Wenning Hipping, Keasden Road, Keasden - Minor alterations and repair to former barn on south western gable of Wenning Hipping

- iv) ZA24/25677/FUL - Skylark, Woodgill Farm, Keasden Road - Proposed landscaping and exterior spaces (requested that details sent to additional neighbouring properties and flagged to FOB re dark skies concerns)

12. Financial Matters

11.1 To consider the following payments;

- i) Martin Holroyd – *Churchyard tree work £80*
- ii) iPrint – *“Visitors Welcome” sign for Toll Bar Wood £20.16*

11.2 To note automated payments made since last meeting;

- i) Standing Order for Clerk’s January Salary
- ii) Bank Charges January - *£12*
- iii) DDs in favour of nPower *January Electricity - £81.15*

11.3 To receive the detailed bank statements as at 31st January 2024 of;

- HSBC1 *£5,141.37*
- HSBC2 *£12,900.52*
- Petty Cash *£10.00*

11.4 To receive Bank reconciliations as at 31st January 2024

11.5 To receive the Year-to-Date financial performance vs budget as at 31st January 2024

11.5 To agree the councillors who will be the designated approvers for “online banking” given the closure of the Settle HSBC branch and it light of audit recommendation in 2023.

11.6 To receive the asset review as at 21st February 2024

13. To receive and consider actions and decisions to be taken

12.1 To receive and respond to items of correspondence received prior to this meeting

- i) Mobile Telephone coverage in the village

12.2 To receive and respond to items of correspondence received too late for inclusion on this agenda

14. To notify the Clerk of matters for inclusion on the agenda of the next meeting

15. Employment Matters - None

16. Parishioner Matters Arising – Items not raised at start of the meeting but now relevant because of previous discussions.

17. To confirm the date of the next meeting as 20th March 2024