

## Clapham cum Newby Parish Council

Dear Councillor

11<sup>th</sup> April 2024

You are summoned to attend the next meeting of Clapham cum Newby Parish Council, to be held on Wednesday 17<sup>th</sup> April 2024 at 7:30 in Clapham Village Hall.

The public and the press are invited and parishioners' participation will be taken at the start of the meeting and at other times at the Chairman's discretion. The time allowed may be restricted by the Chairman to 15 minutes.



Steven Culver (Parish Clerk)

### **AGENDA**

- 1. To receive apologies**
- 2. Code of Conduct and Disclosable Pecuniary Interests**
  - 2.1 To receive any declarations of interest not already declared under the Council's code of Conduct or a members Register of Disclosable Pecuniary Interests
  - 2.2 To receive, consider and decide upon any applications for dispensation
- 3. To confirm the minutes of the meeting held on 20<sup>th</sup> March 2024 as a true and fair record**
- 4. To receive updates on actions from previous meetings**
- 5. To receive the Police Report**
- 6. Highways, Streetlight, Road Signage and Boundary Markers**
  - 6.1 To receive requests and decide further action on**
  - 6.2 To receive updates and decide further action on outstanding issues**
    - i) Clapham Station now with Area 5 who are questioning why the works remain open
- 7. Byways Open to All Traffic Update**
  - i) Thwaite Lane submission to Secretary of State
- 8. To receive information on the following ongoing issues and decide further action where necessary:**
  - 8.1 Parish Maintenance Matters
    - i) To consider whether any work should be assigned to independent contractors
    - ii) Goat Gap Bus Shelter
  - 8.2 The community emergency plan, community defibrillator training and other topics related to the emergency services
  - 8.3 Neighbourhood Planning
  - 8.4 Climate Emergency
- 9. To consider and decide upon the following planning applications**
  - i) ZA24/25650/FUL – Field Entrance, Brock A Bank, Keasden
- 10. To receive the following planning decisions / information**
  - i) Removal of 2 Ash Trees and 1 unknown by Ingleborough Estate **YDNPA has no objection**
- 11. Financial Matters**
  - 11.1 To consider the following payments
    - i) Robert Cross – Keasden Guttering works £3,013.71
    - ii) YLCA Subscription £323.00
    - iii) Clapham Village Hall April Meeting - £17.00
    - iv) Clerks April Salary - £316.20
    - v) May PAYE - £3.80
  - 11.2 To note the submission of the VAT claim for 2023/24 of £758.29

11.3 To note automated payments and receipts made since last meeting;

- i) Bank Charges March - £8.00
- ii) DD in favour of nPower March Electricity - £73.04
- iii) YDMT Grant for Platinum Toll Bar Wood - £232.50
- iv) Keasden PCC Grant for Guttering - £1,200.00

11.4 To receive the detailed bank statements as at 31<sup>st</sup> March 2024 of;

- HSBC1 £3,487.38
- HSBC2 £12,962.92

11.5 To receive Bank reconciliations as at 31<sup>st</sup> March 2024

11.6 To receive the actual to budget spend comparison for 2023-24

11.7 To note that the audit for 2023-24 will be undertaken on 6<sup>th</sup> May 2024

**12. To receive and consider actions and decisions to be taken**

12.1 To receive and respond to items of correspondence received prior to this meeting

- i) Mobile Telephone coverage in the village
- ii) D-Day 80 Celebrations
- iii) Litter clearing on B6480
- iv) No Parking bollards in Clapham Village
- v) Tracks in Newby Village

12.2 To receive and respond to items of correspondence received too late for inclusion on this agenda

**13. To notify the Clerk of matters for inclusion on the agenda of the next meeting**

**14. Employment Matters - None**

**15. Parishioner Matters Arising** – Items not raised at start of the meeting but now relevant because of previous discussions.

**16. To confirm the date of the next meeting as 15<sup>th</sup> May 2024 (which will include the Annual Parish Meeting)**